

**MEDINA COUNTY EMERGENCY SERVICES**  
**DISTRICT NO. 5**  
**Regular Meeting Minutes for**  
**November 19, 2020**

**1. CALL TO ORDER AND ESTABLISH QUORUM:**

President M. Rodriguez called the meeting to order at 6:05 p.m. A quorum was established with Commissioner's Cathy Gonzalez, and Elizabeth Cargile present.

**2. PUBLIC COMMENTS:**

None

**3. READING AND APPROVAL OF MINUTES:**

The Commissioners reviewed the minutes of September regular meeting.

**MOTION:** Commissioner M. Rodriguez moved to adopt the minutes of the public hearings presented to the Board second by Commissioner Gonzalez; no discussion, passed unanimously.

**4. SERVICE PROVIDER REPORT:**

A. LVFD-No member was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

B. NVFD-Treasurer Gilbert Rodriguez was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. Invoices submitted for repairs to truck #282 and truck #280 in the amount of \$6,203.62 these repairs were done during the period when no meeting was held between September and November 2020.

**MOTION:** Commissioner Gonzalez moved to approve the payment for the invoice as presented, second by Commissioner Cargile, being no discussion; motion passed unanimously.

**5. REPORT FROM PRESIDENT:**

A. Grants-NVFD was awarded a total of \$120,000.00 for a chassis (\$90,000.00) and skid unit (\$30,000.00). The grant letter was presented to the Board. Grant writer Albert Saldana explained he will produce the specs and send this out for bid time frame will be 12-14 months.

B. Third quarter budget review shows a YTD past due revenue of \$14,141.31 and \$11,151.70 in penalty & interest for a combined total of \$25,293.01 to

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be equally divided into the “New Equipment” line item (\$12,646.51) and create a new line item “Equipment Repair” (\$12,646.51)

**MOTION:** Commissioner Cargile moved to create a new line item for “Equipment Repair” and to move the funds from the past due revenue 2007-current and the penalty and interest for years 2007-current into both line items as described above.

C. BOESC appointment suggestions-Manuel Saldana

**6. REPORT FROM TREASURER:**

A. QuickBooks presentation of M&O and I&S are attached.

**MOTION:** Treasurer Gonzalez moved to transfer \$100,000.00 to the interest-bearing Money Market account, second by Commissioner Cargile, being no discussion; motion passed unanimously.

B. Administrative expenses-Commissioner Gonzalez suggested that the purchase for the Microsoft Pro books be delayed until during the holiday specials.

C. Commissioner Gonzalez reported payments made or due as follows:

NVFD (Alamo Fire invoice #282	\$6,203.62	#822
BAJB (legal)	1,341.30	823
EDE & Co. (NVFD)	4,589.28	825
EDE & Co. (MCESD5)	4,620.00	826
DEVINE NEWS (tax publication)	81.20	827
BMA (water taxes station #2)	40.00	829
TAC (county website)	800.00	830

**MOTION:** Commissioner Cargile moved to approve payments, second by Commissioner Gonzalez; being no discussion, motion passed unanimously.

**7. SECRETARY’S REPORT:**

A. The ESD 5 website is now up and published [www.esd5.medina.tx.us](http://www.esd5.medina.tx.us)

B. There is a webcast for the SAFE-D training on Nov. 30<sup>th</sup> @ 6:30 p.m.

**8. ITEMS FOR REVIEW, DISCUSSION & ACTION IN DECEMBER:**

A. Microsoft book x3

B. Board appointment suggestions

C. Bank signature cards

D. Receipts for new equipment purchases.

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- E. Status of available property in Great Oaks.
9. **ADJOURNMENT:**  
Commissioner Cargile moved to adjourn; without objection the meeting was adjourned at 7:09 p.m.

Respectfully submitted,

Elizabeth K. Cargile, Secretary

Approved by \_\_\_\_\_